

Clark Atlanta University Alumni Association

Chapter Annual Report

July 1 – June 30, _____

1. Beginning Cash Balance, July 1		\$ _____
2. Year Receipts:		
a) National Dues	\$ _____	
b) Local Dues	_____	
c) Fundraisers	_____	
3. Special Projects Income		
a) CAUAA, Inc.	\$ _____	
b) Local Chapter	_____	
c) Donation	_____	
d) Other	_____	
4. TOTAL INCOME From Receipts (Items 2 plus 3)	\$ _____	
5. Total Balance (Items 1 plus 4)		\$ _____
6. Disbursements:		
a) National Dues	\$ _____	
b) Affiliation Fees	_____	
c) Direct contributions to CAUAA, Inc.	_____	
d) Direct contributions to University	_____	
e) Scholarship to students (check type and number) Academic _____, books _____, Personal incidentals _____, Other _____	_____	
f) Expenses for chapter officers (e.g.) travel, conferences)	_____	
g) supplies, stationery, printing, postage	_____	
h) Meeting space rental	_____	
i) Expenses for fundraisers	_____	
j) Inter-Alumni Council dues	_____	
k) UNCF contributions	_____	
l) Expenses for recruiting students	_____	
m) Expenses for reclaiming alumni	_____	
n) Chapter amenities (e.g. births, weddings, deaths)	_____	
o) Other	_____	
7. Special Projects		
a) CAUAA, Inc.	\$ _____	
b) Local chapter	_____	
c) University	_____	
d) Other (e.g. community projects)	_____	
8. TOTAL DISBURSEMENTS (Items 6 plus 7)	\$ _____	
9. TOTAL YEAR INCOME (Item 5)		\$ _____
10. LESS TOTAL DISBURSEMENTS (Item 8)		\$ _____
11. YEAR-END BALANCE ON HAND (Item 5 less 8)		\$ _____

Dated this _____ day of _____, 2_____

Signed: _____, Financial Secretary

Signed: _____, Treasurer

Signed: _____, President